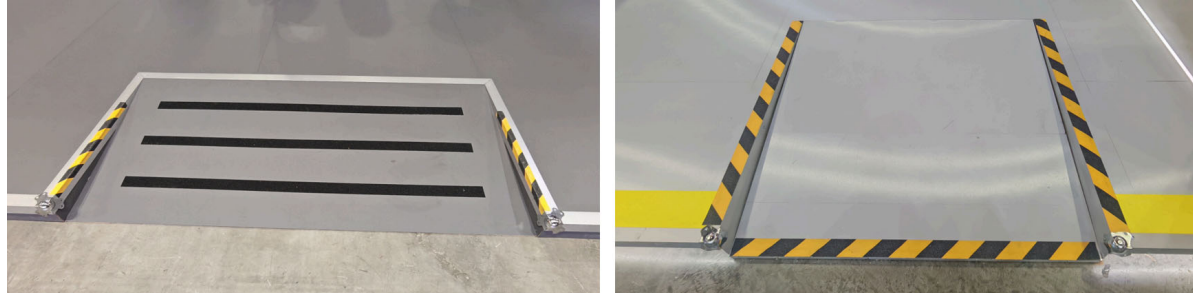


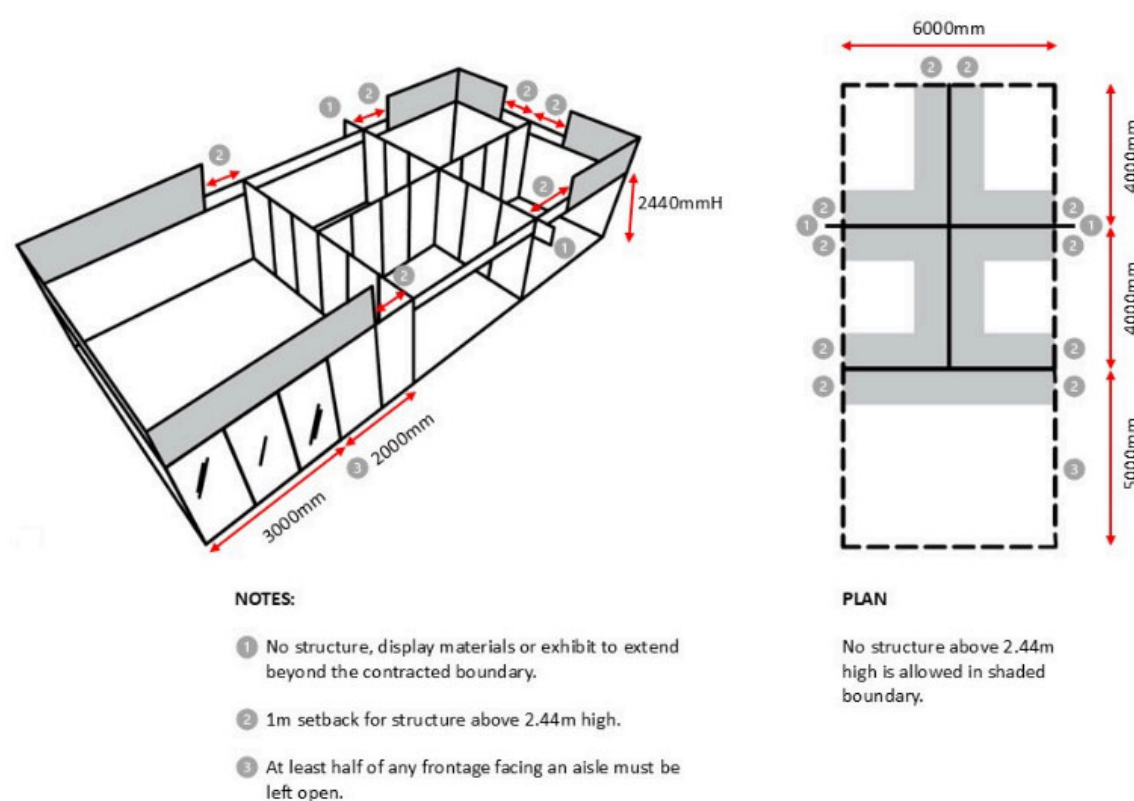
- Where bare space or special design booth walls exceed the height of adjacent lower booths' walls, the Exhibitor building the higher wall must decorate the rear surfaces. All exposed rear surface of designs and structure must be in **white painted finish and without any logos or graphics**, unless it is against the actual walls of the exhibition halls.
- Bare space or special design booth cannot display name boards on an adjacent Exhibitor's back and/ or sidewall, but they may display it on any aisle within their area.
- No part of any structure or exhibit may extend beyond the boundaries of the site allocated. This includes symbols, logos, lighting, floral decorations, and furnishings.
- The floor within a booth needs to be covered with a carpet or other appropriate finishing.
- All stands with a platform of 100mm (10cm) height or higher must have tapered edges. The gradient or slope of the edges should be 1:4 (eg: Rise = 10cm; Horizontal Run = 40cm). The tapered edges should be built within the stand and should not protrude into the aisle. All sharp platform corners must be protected by corner guards.



- For safety reasons, the Organizer requires all exhibitors to use only the service of the Official Stand Builder for electrical installation. Exhibitors are prohibited both from installing their own lighting and from diversion of electrical power designated for machinery to use for lighting purposes.
- Exhibitors are not allowed to airbrush or weld metals within the exhibition hall. Please refrain from sawing wood and other construction activities that would cause dust or disturbance to nearby exhibitors.
- The bare space or special design Exhibitor may not utilize the walls of the adjacent booths.
- Exhibitors and/or their appointed stand builder are to maintain the general cleanliness and tidiness of their stand working area at all times. All stand work debris must be removed from exhibition hall on a daily basis. Cleaning service can be pre-order in **Form 14 –MBS Services Order Forms**.
- Any heavy lifting requiring mechanical assistance, such as crane, forklift, pallet truck must be handled by the Sole Official Freight Forwarder.
- Generators are not allowed inside the Exhibition Halls.

3. Open Frontages

All stands in the exhibition, irrespective of height, must have at least half of any frontage facing an aisle left open or fitted with transparent (clear, see through) material. This area must be left visibly free of obstruction.



4. Double Storey Booths and Covered Ceiling

All designs and plans for double storey booths must be submitted for approval. All submissions must include:

- Mark out booth location on the overall show floorplan.
- Booth design – perspective view.
- Booth design – technical drawing
- Professional Engineers Endorsement with calculation.
- To indicate fire sprinkler location plan for covered ceiling.
- To indicate fire extinguisher location at each level.
- A sticker to be placed on site at the stairs landing indicated number of pax of allowed at any one time.
- Approval Letter from Building and Construction Authority (BCA).

All covered ceilings require mandatory mobile ball sprinklers to be installed for every 9sqm of covered ceilings.

5. Temporary Structure Building Permit

Any building or structure not more than 2 storeys high constructed of short-lived materials are considered as temporary structure and construction of such struct requires a "Permit to Build" issued by Building & Construction Authority of Singapore before commencing construction under Building Control (Temporary Buildings) Regulations 2018. For details, visit BCA website: www1.bca.gov.sg.

ORGANISED BY:

Singapore International Water
Week Pte Ltd, a subsidiary of PUB,
Singapore's National Water Agency.



EVENT ORGANISER:



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